

QUINCY FAMILY YMCA FACILITY RENTAL AGREEMENT

Quincy Family YMCA

3101 Maine Street, Quincy, IL 62301

(217) 222-9622 | ()@quincyyymca.net

RENTER INFORMATION

Name: _____

Organization (if applicable): _____

Phone: _____ Email: _____

RENTAL DETAILS

Event Date: _____

Rental Time: _____

Purpose of Rental: _____

Facility Requested (check one):

☐ Full Basketball Gym – \$120/hour

☐ Half Basketball Gym – \$60/hour

☐ After School Room – \$75/hour

☐ Ball Fields – \$45/hour

YMCA Member Discount:

☐ Active YMCA Member (10% Discount)

☐ Active YMCA Member (15% Discount for rentals of 2+ hours)

Total Rental Fee: \$_____

Rental fee is due at the time of booking to secure the reservation.

RENTER RESPONSIBILITIES

- Use the facility only for the purpose listed above.
- Follow all YMCA policies and staff directions.
- Provide adequate supervision for all participants.
- Leave the facility in the same condition it was found.
- Remove all trash, equipment, and personal belongings following the event.
- Pay a \$50 cleaning fee if the space is left excessively dirty.
- Accept responsibility for any damage caused during the rental period.
- Provide proof of insurance if requested by the YMCA for large or high-risk events.

YMCA RESPONSIBILITIES

Provide access to the reserved space during the scheduled rental period.

Ensure the facility is clean, safe, and ready for use.

Provide YMCA staff support as needed during normal operating hours.

CANCELLATION POLICY

- 48+ hours before event: refund less 25% administrative fee.
- Less than 24 hours before event: 50% of rental fee forfeited.
- YMCA cancellations: full refund or rescheduling option.

LIABILITY & FACILITY RULES

The renter agrees to hold harmless and indemnify the Quincy Family YMCA from any liability, injury, loss, or damage arising from the rental.

Prohibited: Alcohol, drugs, tobacco/vaping products, disorderly conduct, and activities violating YMCA policies or local laws.

SIGNATURES

YMCA Representative: _____ Date: _____

Renter Signature: _____ Date: _____